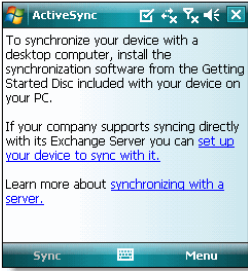


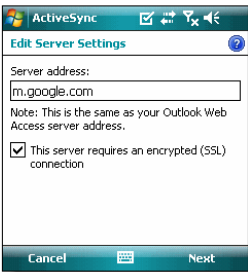
## Access mail from Windows® Mobile

Once Google Sync is enabled for your domain, have each user follow these instructions on their Windows® Mobile device.

1. **Important:** Back up all contacts and calendars currently on your phone to your computer.
2. Open the Microsoft Exchange ActiveSync application on your device's home screen.
3. Click **set up your device to sync with it**.



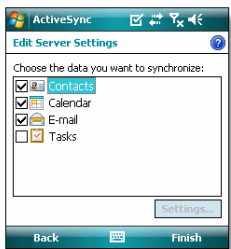
4. Enter **m.google.com** as the server address.
5. Ensure that the **SSL** option is selected.



6. Click **Next**.
7. Enter your full Google Apps email address as the **User name**, and then enter your password. (Leave the **Domain** field empty. If your device requires a domain name, enter **google**)  
(NOTE: "Full Google Apps email address" means **username@mexico.k12.mo.us**)



8. Click **Next**.
9. Check **Contacts**, **Calendar**, or **Email**, depending on which you'd like to sync. (Tasks is not supported and will lead to an error if checked.)
10. Click **Finish**.



11. Press the **Sync** softkey on the left to synchronize.

